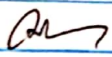


A meeting of IGAC is held on 21.8.18 at 2 P.m at the Principal's chamber. Members present in the meeting:

1. Ghalla 21.8.18
2. ~~Ghalla~~ 21/08/18
3. Amitava Bondyopadhyay 21.8.18
4. Tarun Kumar Roy 21/08/2018
5. Irabanti Ghosh 21.8.18
6.  21/08/2018

The honourable Principal, Chairperson of IGAC takes the chair and meeting starts. After detailed discussion on the scheduled agenda, the following resolutions are adopted.

1. The proceedings of the last meeting is confirmed.
2. It is recommended to introduce different modes of internal assessments and internal assessment committee is requested to keep department wise data.
3. In continuation to previous decision mentorship is decided to continue in the current session also. All departments are requested to prepare mentor mentee list for honours course and conduct regular meeting with the mentee.
4. Resolved to introduce student centric activity to give the students better exposure to the outer world. Different activities like participative, experimental, problem solving etc. are recommended for the students. Departments are requested to keep documents of student centric activities as per the format provided by IGAC.
5. Resolved to organize certificate course on Web Page Designing by Computer Science department and Introduction to GIS by Geography department.
6. As per the proposal by Bengali and English department resolved to organize a seminar in the current session.

7. Resolved to request the Principal to take necessary action to appoint Sri Tulasi Charan Kesh in the post of head clerk for the smooth running of administration.
8. Resolved to appoint some guest faculty in some departments to solve the paucity of teaching staff.
9. The Principal was entrusted to approach DPI to fill up post of cashier following proper procedure.
10. It is noted by the Principal that some new members are going to join the Governing Body of the college following government rule and will be resolved in the next GB meeting.

Following actions have been taken -

- New Subjects have been introduced in the college - Nutrition in honours course and Chemistry in general course from July 2018.
- Value added course on art and craft training namely 'Artist in Me' was introduced in collaboration with Pedilite Industries Limited on 19.4.2018.
- Requisition against vacancies for the substantive posts of Assistant Professors has been sent to West Bengal College Service Commission.
- Proposal for the construction of Annex building and renovation of old academic building under RUSA 2.0 has been sent to competent authority.

No issue being unresolved, the meeting ended with vote of thanks to the chair.

Shankar 21.8.18
Principal
Manikar College